



2022-2023 ICHD Environmental Health Food and Facilities Fee Schedule
Effective until September 30, 2023

FEE TYPE	FEE DESCRIPTION	FEE			
Food Program					
Fixed Food Service License <i>*Fixed facility categories are determined by area inspector based on facility's operations</i>	Category 1 <u>Examples:</u> Serving/Take Out Pizza only, Religious Organizations, Concessions, Coffee Shop, Donuts, Ice Cream, School Kitchen (K-12), Fraternal/Civic Organizations, Bar With Limited or No Potentially Hazardous Foods (PHF)	License/Renewal \$ 500.00	Full Plan Review \$ 1,025.00	New Owner/Evaluation \$ 550.00	Minimal Plan Review \$655.00
	Category 2 <u>Examples:</u> Full Service w/o Alcohol - Fast Food, Pizza with Additional Menu, Catering Operations, etc.	License/Renewal \$ 700.00	Full Plan Review \$ 1,400.00	New Owner/Evaluation \$ 760.00	Minimal Plan Review \$ 800.00
Fixed Food Service License <i>*Fixed facility categories are determined by area inspector based on facility's operations</i>	Category 3 <u>Examples:</u> Full Service with Alcohol - Larger More Complicated Menus, Fine Dining, Institutional (Large Campus Cafeterias, Hospitals, Large Hotels	License/Renewal \$ 965.00	Full Plan Review \$ 2,100.00	New Owner/Evaluation \$ 1,100.00	Minimal Plan Review \$ 1,250.00
Special Transitory Food Unit (STFU) License	Transitory Food Unit that is capable of traveling around the State of Michigan	License/Renewal \$ 152.00	Full Plan Review \$ 540.00	New Owner/Evaluation \$ 490.00	Minimal Plan Review N/A
Special Transitory Food Unit (STFU) Inspection	Fee for each individual inspection <i>(Two inspections are required each licensure year)</i>	\$ 90.00			
Mobile License	Transitory Food Unit that must report to a commissary daily	License/Renewal \$ 400.00	Full Plan Review \$ 540.00	New Owner/Evaluation \$ 450.00	Minimal Plan Review N/A
Seasonal License	A fixed facility that is in operation 9 months or less in the calendar year	License/Renewal \$ 300.00	CATEGORY BASED		
Late Fee	Late fee for a Food Service License effective the first business following April 30	\$145.00			
Temporary Food License	License fee for a food operation with preparation for a temporary amount of time. This license is issued for a single location for a maximum of 14 consecutive days	\$ 205.00			
Temporary Food License (Late)	Any temporary food service license application that is received <u>less than 5 days prior</u> to the event	\$ 215.00			

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Construction/ Remodeling Without Approval	When a facility begins construction or remodeling without approval from the Health Department	\$ 850.00	
Plan Review Re-Evaluation/ Re-Submission	Fee to accompany any revised plan review after previously submitting plans	\$ 550.00	
Enforcement Follow-up Inspection Fee	When a follow-up inspection is needed to assess compliance for violations from the previous inspection	\$ 165.00	
Enforcement- Fee For New Owner Operating Without a New License	If a business undergoes a change of ownership, the license is non-transferable; the new owner must obtain a new license, if the owner does not do this they will be operating without a valid license	\$ 700.00	
Enforcement- Hearing	Enforcement conference with office administration (Informal) Enforcement conference with Health Department Administration (Formal)	Informal \$ 1,250.00	Formal \$ 1,250.00
<i>** Fees include the State of Michigan fee of \$30.00 for Fixed, Seasonal, and Mobile licenses, \$44.00 for Special Transitory Food Unit (STFU) licenses, and \$9.00 for Temporary licenses.</i>			
Miscellaneous Fees			
Hourly Rate	Hourly rate for any services not specified in the fee schedule	\$ 110.00	
Late Fee	Late fee for all licenses not specified within their program above, effective 30 days after the due date	\$ 140.00	
Sanitary Code Appeal	A Board of Health meeting to appeal a sanitary code decision that was made	\$ 140.00	
Returned Check	Any checks that are returned with insufficient funds	\$ 35.00	

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