

**Ingham County Board of Health**  
***Ingham County Health Department – Conference Room C***  
**Tuesday, April 5, 2016**

**Minutes**

**ACTION ITEMS FOR MAY:** Cassie Larrieux will provide a copy of her presentation to Steph Strickling for distribution to the BOH.

**In attendance for meeting:** Martha Adams, Commissioner Teri Banas, Carol Callaghan, Dr. Christina Dokter, Debbie Edokpolo, Cassie Larrieux, Dr. Sugandha Lowhim, Linda Vail, Molly Polverento, Nino Rodriguez, Garry Rowe, Lynne Stauff, Steph Strickling.

The meeting was called to order at 12:04 by Chairperson Molly Polverento. Molly called for a review of the March 2016 minutes; no changes were required. The March 2016 minutes were moved for approval by Nino Rodriguez and supported by Martha Adams; the motion carried and the minutes were approved.

**Additions to Agenda:** Item #3 was removed from the agenda as Rich Estill was unable to attend the meeting.

**Limited Public Comment:** None.

**Announcements:** Nino Rodriguez noted that Capital Area Transportation Authority (CATA) would be holding a health fair on 4/8/16. He asked for clarification on how or if this and other community health fairs were connected to the Ingham County Health Department (ICHD). Linda Vail stated that organizations in the community were free to hold health fairs; some contact ICHD to participate while others do not. Debbie Edokpolo noted that the Mobile Dental Unit and Immunizations often attend health fairs to provide on-site services. She also stated that ICHD participated in over 15 different health fairs in 2015. Nino asked if discussion on this could possibly be included as an agenda item for a future meeting; he reminded the group the important role these events play in serving members of the community who don't seek traditional care.

Christina Dokter notified the group that next week would Michigan Public Health Week. An event will be held at the State Capitol Building in the Rotunda on Wednesday, 4/13 at 11:30 to honor "Hometown Health Heroes". Judge Don Allen will be honored at the event; he's a major participator with the Opiate Task Force. All are welcome to attend.

Christina also noted that this week was National Public Health Week, next week was Michigan Severe Weather Awareness Week, and that the annual National Association of Local Boards of Health (NALBOH) conference would be held in St. Louis this August; she will be presenting on the 6 CDC public health threats discussed at January's meeting. Christina and Denise Chrysler will also be closing speakers on the Flint issue at this conference.

Teri Banas reminded the group that April is Child Abuse Prevention Month; a rally will be held at the State Capitol on 4/19.

**1. New Board of Health Member - Lynne Stauff, MDHHS**

Lynne Stauff has been appointed as the newest member of the BOH. Lynne introduced herself to the group and provided some information on her professional background. She currently works for MDHHS and has worked in public health for over 16 years in a variety of areas, including policy, quality improvement, and accreditation. The members of the BOH also introduced themselves to Lynne.

**2. Healthy Capital Communities Presentation - Cassie Larrieux, ICHD**

Cassie Larrieux gave a presentation to the group on the Healthy Capital Counties project. This is an ongoing, joint project between Clinton, Eaton, and Ingham counties and area hospitals to identify through a variety of data sources current issues in the community. Cassie provided background information on the previous cycle,

as well as an overview on the methods used to engage the community and vulnerable populations when gathering information. Cassie also described the prioritization process for issues and the five current community priorities. These priorities are financial stability, chronic disease, access to quality healthcare, access to healthcare providers, and mental health. The next step for the project is for each jurisdiction to develop a community health improvement plan (CHIP) which involves, refining these priorities into objectives for their community, identifying activities already being done, as well as activities that need to be developed, and deciding on how progress will be measured.

Molly Polverento asked if these activities met the requirement of what hospitals are now mandated to complete; Cassie noted that it is but they are still required to determine their individual institutional responses to assessment findings. Those responses will be incorporated into the CHIP. Lynne Stauff asked what the timeline was for developing the CHIP; Cassie estimated it would be complete sometime during late summer/early fall. Christina Dokter asked how the CHIP would fit into the ICHD strategic plan; Linda Vail noted that ICHD's strategic plan would be a separate document, but that it would support the CHIP. Molly asked everyone to review the BOH's strategic plan under the lens of what was discussed today. At a future meeting, the group can discuss activities that the BOH could take to support both the strategic plan and the CHIP.

### **3. Public Health Update - Linda Vail**

Linda Vail noted that ICHD has finished up additional data work on the large outbreaks from the previous month; a smaller outbreak internal to the HSB was also resolved. A great deal of knowledge and insight into current ICHD response procedures was gained during these outbreaks; these processes are being updated to ensure Communicable Disease, Environmental Health, and epi staff function as a single unit during an outbreak. Staff members from each of these areas will be attending an outbreak investigation training later this month.

Linda also provided a brief overview of the many local organizations ICHD is currently collaborating on various projects in the community; this includes housing agencies, homeless organizations, Communities in Schools, and corrections. She noted that Judge Thomas Boyd was recognized at the annual Community Mental Health (CMH) breakfast for his mental health court. Linda will be attending a Health Equity Leadership conference in Atlanta next week. At the National Association of County and City Health Officials (NACCHO) annual meeting in Phoenix this July she will be part of the Health Equity and Social Justice group's panel. Jessica Yorke will also be presenting at the NACCHO meeting. Two presentations have also been submitted for the Michigan Association for Local Public Health (MALPH) conference in October; Linda along with other members of the Opioid Task Force will also be giving the keynote presentation. A celebration for the National Day of Service was held earlier today at City Hall. Barb Mastin has officially retired from ICHD; her replacement, Russ Kolski began working a few weeks ago.

**Meeting adjourned at 1:11.**

**Next Board of Health Meeting:** 12:00 pm on Tuesday, May 3, 2016 at Forest Community Health Center, located at 2316 S Cedar Street in Lansing.