

**Ingham County Board of Health (BoH)**  
**Ingham County Health Department (ICHD) – Conference Room C**  
**Tuesday, December 2, 2013**

**Minutes**

**In attendance for meeting:** Molly Polverento, Martha Adams, Garry Rowe, Denae Friedheim, Mark Kieselbach, Denise Chrysler, Dr. Nino Rodriguez, Dr. Renee Canady, Dr. Sugandha Lowhim, Nancy Hayward, Chris Klawuhn, Rich Estill, Debbie Edokpolo and Wendy Duke-Littlejohn. BoH Members absent with request to be excused: Dr. Nigel Paneth, Dr. Christina Dokter

The meeting was called to order by Molly Polverento, Chairperson. Molly then called for review of September minutes, any corrections and for motion to approve. **Dr. Nino Rodriguez moved to accept minutes with correction. Mark Kieselbach seconded the motion. Motion passed, minutes approved.**

**Announcements:** None

**Additions to agenda:** None

**Public Comment:** None

**BoH Priorities – 2014 Plan – Molly Polverento**

Molly would like the New Year to begin with the sub-committees reconvening to continue moving the work forward. Inviting guest speakers to come would be good. Members would like to have a priority area on the agenda each month for discussion.

One way to get started would be to set up a schedule similar to the webpage schedule. The Health Inequities committee will present in January on Food Access, with the discussion being led by Garry Rowe. February will be Health and Wellness sub-committee and March EH sub-committee. Their topic focus for the meetings will be determined at later date. This would generate some action steps to move work forward.

**BoH Webpage Update**

Dr. Maurice Reizen is in charge of December updates; please send any requests to his attention to have something added to the site. Rich Estill put MDCH Infant Mortality report and Marketplace info on the site. Denise Chrysler would like to have informational webinars uploaded to boards' site and will get info to highlight bedbugs in January and Immunizations in February. Members would like to see updates on priority areas on website, so subcommittees who present need to submit a written summary that can be uploaded.

**Public Health Update – Renée Canady**

**ICHD Reorganization** – The Board of Commissioners Human Services Committee approved ICHD reorganization. A different staffing model was sorely needed due to two external things affecting operations, Electronic Health Records and the Affordable Care Act. There were two positions created to assist with these changes around

quality and data management, with a total of five new positions created. All of this is being accomplished through the final disbursement of back revenue received by ICHD from the Feds for Medicaid reimbursements.

**Provider Salary Review** – ICHD now has what is a competitive scale in the market that should help in retention and recruitment of primary care providers. It has been a stumbling block most recently with the vacant Medical Director position for the Health Center as well as recruiting new doctors.

**Mclaren Building** – Purchase of the McLaren building has been finalized. Adult health services will move into that location, causing adjustments at HSB. The Sparrow and St. Lawrence sites leases are coming to an end and so those sites will need to be relocated. Updates on these two health centers will continue. ICHD is looking to have the McLaren site open in August 2014.

**ICHD Job Openings** – A Health Communication position has been created and to be posted. Dr. Canady also announced with bittersweet regrets that she has submitted her resignation, which was accepted, to the BOC. She has accepted a new position as CEO of MPHI. Therefore, the Health Officer position has also been posted.

**Community Health Center Board** – Tom Curtis has been elected as new board president.

**Misc Updates** – There was one case of a pregnant woman being hospital admitted with the FLU, but doing okay. Tdap awareness is going up for prenatal women. The Food Bank call center transition has been going well.

#### **Other discussions**

- Dr. Rodriguez would like a year-end summary to go to BOC of what BoH has done for 2013. Molly will work on it in hopes of having it ready for the January meeting for review.
- BoH Community Meeting – maybe go to an actual community meeting, more like go to them vs. having them come to us. It may be necessary to have a meeting in the evening once a year. Members can look into what's going on the community that might be in line with priority areas and ask to come to their meeting to present what the BoH is doing. PWC might be a venue to reach out for a group who might welcome BoH support.
- Dr. Reizen had a small fall and taken to hospital, so was unable to call in his absence. Nancy will email members an update on his health.

**Garry Rowe moved to adjourn the meeting. Denise Chrysler seconded the motion. Motion passed.**

**Meeting Adjourned.**

**Next Board of Health meeting – 12:00 p.m. Tuesday, January 7, 2014** in Conference Room C at the **Ingham County Health Department** located at 5303 S Cedar Street in Lansing