

		Attach	Name	Action	Time
I	<b>Call to Order and Roll Call</b>		Margaret Brown		5:30 pm
II	<b>Approval of Agenda</b>		Margaret Brown	X	5:35 pm
III	<b>Review of Minutes</b> December 8, 2015	1			5:40 pm
IV	<b>Quality</b> a. Annual Goals Review b. Quality Goals of 2016	2 3	Cheryl Gildner	X	5:45 pm
V	<b>Policies</b>				6:00 pm
VI	<b>Discussion Items</b> a. Patient Rights and Responsibilities Postcards	4	Cheryl Gildner	X	6:05 pm
VII	<b>Adjournment</b>		Margaret Brown	X	6:30 pm

**Next Scheduled Quality Committee Meeting:** Wednesday, February 10, 2016 • 5:45 pm  
**Location:** 2316 S. Cedar Street • Lansing, MI 48910 • Forest Community Health Center

Committee Members:

Margaret Brown (Chair)  
Bryanna Brown  
Todd Heywood

**Staff:** Cheryl Gildner

**Support:** Samantha Pung