

Members Present	Phillip Bergquist, Margaret Brown (via telephone), Thomas Curtis, Todd Heywood, Flesia McClurkin, Mary Molloy, Todd Tennis, Jon Villasurda, Bryanna Brown	
Members Absent	Thomas Curtis and Bryanna Brown	
Staff Present	Dr. Erik Wert, Russ Kolski	
Minutes By	Samantha Pung	
Guest(s)		
AGENDA ITEM	DISCUSSION	ACTION
I. CALL TO ORDER/ROLL CALL	Jon Villasurda called the meeting to order at 5:34 pm	
II. APPROVAL OF AGENDA	Jon Villasurda requested that board members review the agenda for any changes or additions.	Todd Heywood moved to approve the agenda. Mary Molloy seconded. Motion carried.
III. PUBLIC COMMENT	No Public Comment	
III. CONSENT AGENDA a. Executive 05/03/2016 b. Finance 04/27/2016 c. Membership 04/21/2016 d. Quality 05/11/2016 e. Board of Directors 04/21/2016 f. Ad Hoc Needle Exchange g. SBHC-MDCH FSR-Q1 h. FPAR/HCC FFR i. Spending Balance Report FYFinal j. UDS Report		Margaret Brown moved to have item K (Vending contract) pulled from consent and put in front of item A in new business. Todd Heywood Seconded. Motion carried. Phil Bergquist moved to table review of items A-E and add them to the June agenda due to late receipt of board packet. Todd Heywood seconded. Motion Carried.

Next Meeting Date: June 16, 2016 • 5:30 pm
Location of Meeting: 2316 S. Cedar Street • Lansing, MI • Conference Room

<p>k. Resolution to enter into an agreement with Continental Canteen for Vending Services at Forest Community Health Center</p>		<p>Todd Tennis moved to approve the consent agenda consisting of items F - J. Todd Heywood seconded. Motion carried.</p>
<p>IV. NEW BUSINESS a. New Member Applications b. UDS c. Ryan White d. NAP Grant: Informational Overview e. Provider Productivity f. Change of Hours g. Summary of Financials h. Reports Executive Director Medical Director Dental Director i. Upcoming Events</p>	<p>a. Resolution to enter into an agreement with Continental Canteen for Vending Services was discussed. The board wants to know will there be a mix of healthy options in the vending machine. Russ Kolski will review the contractual language to see if there is any designation of what will be stocked. b. New member applications are filled out via online but the forms are not showing up in the system on the County's end. Discussion followed. c. Russ Kolski reviewed UDS with the board. He also stated HRSA is making steps to tie funding into the UDS reports. Discussion followed. d. Dr. Gulick is willing to come in and talk to board about the Ryan White program at the June meeting. e. Russ Kolski discussed the HRSA New Access Point grant. The monies are not for existing 330 grantee sites but could be used to roll the school based centers into the 330 program. Russ is examining locating a center in the north part of Lansing due to enhanced need as well as collaborating with community partners. The deadline for the NAP grant submission is July 15, but the decision of the site for the proposal needs to be made within the next 10 days. Discussion followed. f. Provider productivity information reviewed. Russ Kolski and Dr. Wert are working on fine tuning the information for monthly reporting in the future. Discussion followed. g. The school based centers are seeking to reduce their open hours by 8 hours a week during the summer months. Discussion followed. h. Reviewed financial summary ending March 31, 2016. Document shows summary financials for each major area of operation for the 511 (Health Center). Discussion followed.</p>	<p>A. Todd Heywood moved to table the approval of the Vending services resolution until June meeting. Todd Tennis seconded. Motion carried. G. Todd Heywood moved to accept the Change of Hours. Phil Bergquist seconded. Motion carried. I. Todd Heywood moved to accept the amended dental hours. Mary Molloy seconded. Motion carried.</p>

	<p>i. Russ Kolski provided an update on the new call center being created to increase efficiency and improve patient satisfaction. It will house 7-10 current staff, three of which are anticipated to be RNs. Discussion followed. His formal report was provided in the packet. Dr. Wert's formal report is in the packet. Dr. Wert updated, on Dr. Pittel's behalf, that the dental sites will now be open until 7:00 pm Monday –Thursday. Discussion Followed.</p> <p>j. Upcoming events were reviewed by board members. Todd Heywood announced on June 8, at the Riverwalk Theater, at 7:00 pm, a production of RENT will be put on to raise funds for HIV/AIDS . There will be a legislative event beforehand at 6:00pm.</p>	
VII. PUBLIC COMMENT	No Public Comment	
VIII. ADJOURNMENT	Meeting Adjourned at 7:20pm	Todd Heywood moved to adjourn the meeting. Mary Molloy seconded. Motion carried.

The Community Health Center Board of Directors approved the May 19, 2016, Minutes on _____.

Jon Villasurda, Chairperson

Date

Russ Kolski, Executive Director

Date

Samantha Pung, Health Secretary

Date

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