

Members Present	Margaret Brown, Tom Curtis, Jon Villasurda	
Members Absent	James Bell	
Staff Present		
Minutes By	Amber Desgranges	
Guest(s)	Russ Kolski	
AGENDA ITEM	DISCUSSION	ACTION
I. CALL TO ORDER/ROLL CALL	Jon Villasurda called the meeting to order at 7:11am.	
II. APPROVAL OF AGENDA	Jon Villasurda requested that committee members review the agenda for any changes or additions. Jon Villasurda requested to add the Open Meetings Act memo to the agenda as item A.	Jon Villasurda moved to approve the agenda as amended. Tom Curtis seconded. Motion carried.
III. REVIEW OF MINUTES	The February minutes were reviewed by committee members.	
IV. DISCUSSION ITEMS a. OMA Memo b. Leave of Absences c. Legislative Forum- Priority Issues d. 501 (c)(3) e. Board Member Recruitment & Retention Policy f. CHC Board Member Attendance Policy	a. The Open Meetings Act was discussed amongst committee members. Jon Villasurda explained that Barb Mastin, Cheryl Gildner and himself conference called Tim Perrone at the County Legal department to discuss the Open Meetings Act. It was noted that a memo was distributed to all board members regarding the Open Meetings Act and the discussion that took place with County Legal. b. Leave of Absences were discussed by committee members and the possible need for the development of an official policy regarding them. Committee members would like to further discuss these absences with the full board before developing a policy. c. Committee members noted that they have not received any information from MPCA yet, regarding the priority issues that will be discussed at the upcoming Legislative Forum. d. The incorporation of 501(c)(3) into the Community Health Center Board was discussed by committee members. Committee members discussed connecting with the Fair Board, Commissioners and other FQHCs in order to gather information on becoming a 501(c)(3). Committee members would like to further the discussion and update the full board on it this month. e. The Board Member Recruitment & Retention policy was discussed by committee members.	

Next Meeting Date: April 5, 2016 • 7:00 am
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	<p>There was discussion regarding consumer and non-consumer recruitment in the community and in the future. Russ Kolski recommended recruiting new members on a cycle, so there would be multiple options for new candidates. Further discussion followed.</p> <p>f. The CHC Board Member Attendance policy was discussed by committee members. Committee members discussed the possibility of changing the procedure to reflect the option of not attending meetings face to face.</p>	
V. ADJOURNMENT	Meeting Adjourned at 8:21am.	Margaret Brown moved to adjourn the meeting. Tom Curtis seconded. Motion carried.

The Community Health Center Board of Directors approved the March 1, 2016, Minutes on _____.

Jon Villasurda, Chairperson

Date

Linda Vail, Health Officer

Date

Amber Desgranges, Executive Assistant

Date

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