

<b>Members Present</b>	Phillip Bergquist, Bryanna Brown, Margaret Brown (via phone), Thomas Curtis, Todd Heywood, Flesia McClurkin, Mary Molloy (via phone), Todd Tennis, Jon Villasurda	
<b>Members Absent</b>	James Bell	
<b>Staff Present</b>	Barb Mastin, Dr. Erik Wert	
<b>Minutes By</b>	Amber Desgranges	
<b>Guest(s)</b>	Michelle Releford	
<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>I. CALL TO ORDER/ROLL CALL</b>	Jon Villasurda called the meeting to order at 5:38pm.	
<b>II. APPROVAL OF AGENDA</b>	Jon Villasurda requested board members review the agenda for any changes, replacement documents were handed out for the Resolution to Extend Sparrow Physician Services and the Grants grid.	Todd Heywood moved to approve the agenda as is. Tom Curtis seconded. Motion carried.
<b>III. PUBLIC COMMENT</b>		
<b>III. CONSENT AGENDA</b> a. Executive 02/02/2016 b. Finance- 01/14/2016 & 02/11/2016 c. Membership- 02/02/2016 d. Quality- 01/13/2016 & 02/10/2016 e. Special Session- 02/04/2016 f. Board of Directors- 01/09/2016 g. Spending Balance Report- Quarter 1 h. Service Encounter Report- Quarter 1 i. Acceptance of Bambi's Resignation	Jon Villasurda requested that board members review the consent agenda. Mary Molloy requested to pull the Attendance Policy out for further discussion as the new letter A under discussion.	Todd Heywood moved to approve the consent agenda. Todd Tennis seconded. Motion carried.

**Next Meeting Date: March 17, 2016 • 5:30 pm**  
**Location of Meeting: 2316 S. Cedar Street • Lansing, MI • Conference Room**

<p>j. Resolution to Accept Health Center Cluster Funding k. Resolution to Extend the Agreement with Sparrow Hospital for Physician Services and Medical Direction at Women’s Health l. Patient Rights and Responsibilities Postcard m. Discount Schedule n. Schedule of Fees/ Charges o. Federal Poverty Guidelines p. Governance Policies q. Finance Policies</p>		
<p><b>V. OLD BUSINESS</b> a. Facilities</p>	<p>a. Barb Mastin provided an update on the renovations at the Human Services Building.</p>	
<p><b>VI. NEW BUSINESS</b> a. Attendance Policy b. Fee Structure c. Grants Overview d. Executive Director Update e. Interim DHO/ED f. Transportation Policy g. Pending Membership Application h. Board Member Exclusion Check i. Reports Medical Director Dental Director</p>	<p>a. The Attendance Policy was discussed, including if calling-in counts towards being present and if counts towards quorum. The board would like to re-look at this policy in April after consulting with County Legal. b. Tom Curtis presented the Fee structure to board members. Phillip Bergquist brought up the possibility of having multiple sliding fee scales for Dental, Health, and Behavioral Health. Tom Curtis discussed that they could look at this more in depth in the Finance Committee. c. Michelle Gordon-Releford discussed our current grants and their prospective project managers. Discussion followed. d. Jon Villasurda announced to the Board that Russ Kolski would be starting on March 21, 2016 as the new Deputy Health Officer/ Executive Director. Board Members would like to do a Meet and Greet from 5:30-6:30 at the April Board Meeting.</p>	<p>e. Tom Curtis moved to approve Linda as interim Program Director for March 1-21, 2016. Todd Tennis seconded. Todd Heywood moved to amend the motion to state that any program changes would need to be consulted first with the board. Tom Curtis seconded. Motion and Amendment passed. g. Todd Heywood moved to reject Lonnie’s application. Flesia seconded. Todd Tennis moved to amend the motion in order to delay the application for three</p>

	<p>Board members presented Barb Mastin with a retirement gift for her years of service and commitment to the board.</p> <p>e. Jon Villasurda explained that an interim Deputy Health Officer/ Executive Director would need to be approved for March 1-March21. He went on to explain that Linda Vail has volunteered. Discussion followed.</p> <p>f. Flesia McClurkin discussed the Transportation Policy reimburses board members for their gas but does not compensate them. Discussion followed.</p> <p>g. Jon Villasurda explained that there is still a membership application on hold and that the board needs to determine what to do with it. Discussion followed.</p> <p>h. Barb Mastin discussed the exclusion check and how board members should be ran through it monthly just as employees are. Discussion followed.</p> <p>i. Dr. Wert presented his report as Medical Director, which was also included in board packets.</p> <p>j. Upcoming events were discussed.</p>	<p>months while they work on recruitment strategies. Motion Carried.</p> <p>Roll-Call Vote Todd Heywood- Yes Tom Curtis- Yes Flesia McClurkin- Yes Todd Tennis- No Margaret Brown- No Mary Molloy- Yes Jon Villasurda- No Phillip Bergquist- Abstain</p> <p>h. Todd Tennis moved to include board members in the monthly Exclusion Check. Todd Heywood seconded. Motion carried.</p>
<p><b>VII. PUBLIC COMMENT</b></p>		
<p><b>VIII. ADJOURNMENT</b></p>	<p>Meeting Adjourned at 7:37pm.</p>	<p>Todd Tennis moved to adjourn the meeting. Mary Molloy seconded. Motion carried.</p>

The Community Health Center Board of Directors approved the February 18, 2016, Minutes on \_\_\_\_\_.

\_\_\_\_\_  
Jon Villasurda, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Barb Mastin, Executive Director

\_\_\_\_\_  
Date



Ingham Community Health Centers  
Board of Directors  
Thursday, February 18, 2016 • 5:30 pm

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Amber Desgranges, Executive Assistant

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Date

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