

Members Present	Margaret Brown, Phillip Burgquist , Jon Villasurda	
Members Absent	Tom Curtis	
Staff Present	Russ Kolski	
Minutes By	Samantha Pung	
Guest(s)		
AGENDA ITEM	DISCUSSION	ACTION
I. CALL TO ORDER/ROLL CALL	Jon Villasurda called the meeting to order at 7:05 am.	
II. APPROVAL OF AGENDA	Jon Villasurda requested that committee members review the agenda for any changes or additions. Jon Villasurda requested to move items C and D to the top of the discussion item topics.	Jon Villasurda moved to approve the agenda as amended. Margaret Brown seconded. Motion carried.
III. REVIEW OF MINUTES	The March minutes were reviewed by committee members.	
IV. DISCUSSION ITEMS a. 501 (c)(3) b. Strategic Planning c. Budget Review d. Update from Executive Director e. Upcoming events f. Forest Tours	<ul style="list-style-type: none"> a. Russ Kolski reviewed budget deficits, a good part of which are revenue based, with the committee. The Committee members discussed possible ways to move forward with decreasing those deficits. b. Russ updated the committee members with information regarding space for a pharmacy in Forest as well as renovations at the HSB. Russ stated Sparrow Hospital would like to know if the ICHCs would be interested in running the VOA (Volunteers of America) homeless clinic. Lastly, Russ is revisiting the FTCA (federal tort claims act). c. The incorporation of 501(c)(3) into the Community Health Center Board was discussed by committee members. There was talk of including it as part of the strategic planning. Also, is there a limitation of what kind of support staff is able to give if the CHC board becomes a 501(c)(3). Russ will talk with legal about a more defined interpretation. d. Russ and Jon shared with the committee members that they are going to look into getting an external agency to assist with strategic planning at the health department. e. Jon reviewed the upcoming events and reminded the members to sign up for: Board Member Training in Midland 05.10.2016; MPCA Annual Conference in Traverse City August 14 - 16; and the CHI Conference in Chicago August 26 - 30 	

Next Meeting Date: May 3, 2016 • 7:00 am

Location of Meeting: 2316 S. Cedar Street • Lansing, MI • Conference Room

	<p>f. There will be two Forest tours. One on April 22 with Senator Hertel and one on April 29 with Representative Cochran. Board members are welcome to join in the tours.</p> <p>g. Jon announced Tom Curtis is now the Membership Committee Chair due to James Bell III's resignation from the board. There are currently 9 members on the board which is the lowest amount according to HRSA guidelines. Please talk to people who might be a good fit for the board and have them submit an application.</p>	
V. ADJOURNMENT	Meeting Adjourned at 8:03 am.	Jon Villasurda moved to adjourn the meeting. Margaret Brown seconded. Motion carried.

The Community Health Center Board of Directors approved the April 5, 2016, Minutes on _____.

Jon Villasurda, Chairperson

Date

Russ Kolski, Executive Director

Date

Samantha Pung, Health Secretary

Date