

Members Present	James Bell, Phillip Bergquist, Thomas Curtis, Todd Heywood (via Phone), Flesia McClurkin, Mary Molloy, Todd Tennis, Jon Villasurda,	
Members Absent	Bryanna Brown, Margaret Brown	
Staff Present	Linda Vail, Dr. Erik Wert	
Minutes By	Amber Desgranges	
Guest(s)	Russ Kolski	
AGENDA ITEM	DISCUSSION	ACTION
I. CALL TO ORDER/ROLL CALL	Jon Villasurda called the meeting to order at 5:38pm.	
II. APPROVAL OF AGENDA	Jon Villasurda requested that board members review the agenda for any changes or additions.	James Bell moved to approve the agenda. Todd Heywood seconded. Motion carried.
III. PUBLIC COMMENT	Flesia McClurkin discussed a scheduling issue at River Oak. Jon Villasurda recommended that this be brought up at a Quality Committee meeting.	
III. CONSENT AGENDA a. Executive 03.01.2016 b. Quality 02.10.2016 c. Quality 03.09.2016 d. Ad Hoc Needle Exchange 02.23.2016 e. Board of Directors 02.18.2016 f. Resolution to Authorize an Agreement with Avatar for Patient Satisfaction Surveys	Phillip Bergquist moved to pull the Resolution to Authorize an Agreement with Avatar for Patient Satisfaction Surveys for further discussion. f. Phillip Bergquist inquired on whether or not these surveys would include information about financial related topics. Amber Desgranges noted that the surveys are customizable for our location.	a. Flesia moved to approve the consent agenda items a-e. Todd Heywood seconded. Motion carried. f. Todd Tennis moved to approve the resolution to authorize an agreement with Avatar for patient satisfaction surveys. Tom Curtis seconded. Motion carried.
IV. NEW BUSINESS a. CHC Services b. Leave of Absences	a. Linda Vail presented on the different services located within the Community Health Centers. Discussion followed. b. Jon Villasurda discussed Leaves of Absences and the possibility of creating a policy regarding	b. Todd Heywood moved to have the Membership committee create a policy relating to Leaves of

<p>c. 501(c)(3) d. Open Meetings Act e. Membership Recruitment f. Quality Measures g. Strategic Planning h. Monthly Exclusion List i. Reports Medical Director Dental Director j. Upcoming Events</p>	<p>them. c. Jon Villasurda provided an update on the opportunity for the health centers to become a 501(c)(3) organization for credibility and fundraising opportunities. It was determined that the Executive committee would continue to look into this opportunity. d. Jon Villasurda discussed the conversation that himself, Barb Mastin, and Cheryl Gildner had with County Legal Attorney Timothy Perrone regarding the Open Meetings Act. Discussion followed. e. No discussion. f. No discussion. g. Jon Villasurda discussed the process of developing a strategic plan for the Health Centers. Linda Vail noted that she would like to see a department wide strategic plan and that the Health Department is currently working on finding a consultant to help with this development. Jon Villasurda noted that the board should start working on the fact finding/ development process. Tom Curtis noted that the board would like to be part of the budgeting process. h. It was discussed that for board members to be added to the Monthly Exclusion list they would need to provide their full name and social security numbers to the credentialing coordinator, Terri Jenness. i. Dr. Wert discussed that they are looking at the scheduling process in order to improve it for patients and to make it standardized across all of the sites. Dr. Wert also discussed the patient portal and the issues that are currently being worked on. A written copy of Dr. Pittel's report was provided in the packet that was sent to Board members. j. Jon Villasurda discussed upcoming events. He also brought up the opportunity of meeting with our local government officials.</p>	<p>Absences. Todd Tennis seconded. Motion carried. e. Jon Villasurda moved to table this item until the April Board meeting. James seconded. Motion carried. f. Fleisa moved to table the discussion regarding Quality Measures to the April Board Meeting. Mary seconded. Motion carried. Phillip Bergquist moved to have the Quality committee provide monthly updates to the board. Jon Villasurda seconded. Motion carried.</p>
<p>V. PUBLIC COMMENT</p>		
<p>VIII. ADJOURNMENT</p>	<p>Meeting Adjourned at 7:02pm.</p>	<p>Mary Molloy moved to adjourn the meeting. Todd Tennis seconded. Motion carried.</p>



Ingham Community Health Centers
Board of Directors
Thursday, March 17, 2016 • 5:30 pm

The Community Health Center Board of Directors approved the March 17, 2016, Minutes on _____.

Jon Villasurda, Chairperson

Date

Russ Kolski, Executive Director

Date

Amber Desgranges, Executive Assistant

Date

Next Meeting Date: April 21, 2016 • 5:30 pm
Location of Meeting: 2316 S. Cedar Street • Lansing, MI • Conference Room

