

Members Present	Margaret Brown, Todd Heywood	
Members Absent	Bryanna Brown	
Staff Present	Cheryl Gildner	
Minutes By	Amber Desgranges	
Guest(s)		
AGENDA ITEM	DISCUSSION	ACTION
I. CALL TO ORDER/ROLL CALL	Margaret Brown called the meeting to order at 5:46pm.	
II. APPROVAL OF AGENDA	Margaret Brown requested that committee members review the agenda for any changes or additions. Cheryl Gildner requested to remove the Resolution to Extend Agreement with St. Vincent charities from the agenda. Todd Heywood requested to have a Needle Exchange Ad-Hoc Committee update added as the new item c under discussion items.	Todd Heywood moved to approve the agenda as amended. Margaret Brown seconded. Motion carried.
III. REVIEW OF MINUTES	Margaret Brown requested that committee members review the minutes from February, 2016. Todd Heywood requested that they be amended to show that an update was provided to committee members on the status of Ad Hoc Needle Exchange Committee.	Todd Heywood moved to approve the minutes as amended. Margaret Brown seconded. Motion carried.
IV. Quality a. Maternal Infant Health Program	a. Cheryl Gildner presented on the Maternal Infant Health Program. Handouts were given to committee members about the status of the program. Cheryl Gildner noted that the program has seen a significant increase in the number of participants over the last year due to adding a nurse from Public Health whose time is dedicated to the program. Discussion followed.	
V. Policies		
VI. Discussion Items a. Health Center Operation b. Resolution to enter into agreement with Avatar for Patient Satisfaction Surveys c. Needle Exchange	a. Cheryl Gildner discussed the current health center operation in accordance to form 5a which is submitted to HRSA. b. Cheryl Gildner presented the resolution to enter into agreement with Avatar for Patient Satisfaction Surveys to committee members. Todd Heywood requested that a formal presentation be given to the full board, to explain the purpose of these surveys. Cheryl Gildner noted that she would be unable to attend the full board meeting but would put something together in writing to present to the board.	b. Todd Heywood moved to approve the resolution to enter into agreement with Avatar for patient satisfaction surveys. Margaret Brown seconded. Motion carried.

	c. Todd Heywood provided an update on the Ad Hoc Needle Exchange committee. Their next meeting will be Friday, February 18 th at 10am.	
VIII. ADJOURNMENT	Meeting Adjourned at 6:31pm.	Todd Heywood moved to adjourn the meeting. Margaret Brown seconded. Motion carried.

The Community Health Center Board of Directors approved the March 09, 2016, Minutes on _____.

Jon Villasurda, Chairperson

Date

Linda Vail, Health Officer

Date

Amber Desgranges, Executive Assistant

Date