

Members Present	James Bell, Flesia McClurkin	
Members Absent	Bambi VanWoert	
Staff Present	Barb Mastin	
Minutes By	Amber Desgranges	
Guest(s)		
AGENDA ITEM	DISCUSSION	ACTION
I. CALL TO ORDER/ROLL CALL	James Bell called the meeting to order at 5:31 pm.	
II. APPROVAL OF AGENDA	James Bell requested that committee members review the agenda for any changes. James Bell requested that we add Exclusions as item "C" and Resignation as item "D". Barb Mastin requested that we had Policies as item "E".	James Bell moved to approve the agenda as amended. Flesia McClurkin seconded. Motion carried.
III. REVIEW OF MINUTES	James Bell requested that committee members review the minutes from January, 2016.	
IV. DISCUSSION ITEMS a. Board Composition Assessment b. Pending Membership Application c. Exclusions d. Resignation e. Policies	a. James Bell presented the Board Composition results to the committee. Different strategies were discussed to recruit new members. b. James Bell reminded committee members that Lonnie Barnett's application was still on hold. Committee members would like this moved to the full board for further discussion. c. Barb Mastin spoke about Board members being screening on the Exclusion list, since all County employees are screened on a monthly basis. Committee members would like this added policy to inform new members. James Bell requested that we move this to the full board and the summary sheet that was provided be added to board packets. d. James Bell shared with committee members that Bambi VanWoert sent in her resignation on 02.02.2016, due to a conflict of interest with her employer (LAAN) and her membership on the board. Flesia McClurkin indicated that a previous board member accepted a position at LAAN and also had to resign from the board. e. James Bell discussed that we will be reviewing the Transportation policy at the full board meeting. James also discussed that we need to look at changing our Committee Assignment and Attendance policy, so that it will allow for Leave of Absences. Flesia inquired about HRSA's outlook on this. Barb Mastin noted that she was checking with	d. Flesia moved to accept Bambi's resignation and move it to the full board for acceptance. James Bell seconded. Motion carried.



Ingham Community Health Centers
 Membership Committee
 Tuesday, February 2, 2016 • 5:30 pm

	HRSA and other FQHCs on their policies regarding Leave of Absences.	
V. ADJOURNMENT	Meeting Adjourned at 6:01pm.	James Bell moved to adjourn the meeting. Flesia McClurkin seconded. Motion carried.

The Community Health Center Board of Directors approved the February 2, 2016, Minutes on _____.

Jon Villasurda, Chairperson	Date
Barb Mastin, Executive Director	Date
Amber Desgranges, Executive Assistant	Date

Next Meeting Date: March 1, 2016 • 5:30 pm
 Location of Meeting: 2316 S. Cedar Street • Lansing, MI • Conference Room

