

**LANSING CHILD CARE SCHOLARSHIP
PROGRAM DESCRIPTION**

PURPOSE

The Lansing Child Care Scholarship Program is designed to assist Lansing families with the highest needs with child care expenses while they are working and or going to school. The Lansing Child Care Scholarship reimburses participating licensed child care providers on a monthly basis for a portion of the child care expenses of scholarship families.

Child Care Scholarships are awarded by a priority rating system. The criterion for selection is based on household income and size, single/dual parent families and full-time vs. part-time work/school schedule and the current DHHS income guidelines.

FAMILY ELIGIBILITY

- **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. Please be sure to fill out the entire application according to the instructions and do not forget to turn all documentation in.**

In order for a family to be eligible for the Lansing Child Care Scholarship the family must meet the following eligibility requirements:

1. The family must reside within the city limits of Lansing.
 2. The Lansing Child Care Scholarship award may be used only with licensed or registered child day care providers within the city limits of Lansing. The provider must agree to participate in the Lansing Scholarship Program.
 3. Gross income includes but is not limited to: all employment income, unemployment income and SSI income. **Proof of income from each source must be included with the application.**
 4. **If you qualify for Child Development and Care (DHHS child care) subsidy you will not be eligible for the Lansing Child Care Scholarship.** DHHS income guidelines are available at: http://www.michigan.gov/documents/mde/CDC_Income_Eligibility_Chart_7.2015_reauth_chgs_493178_7.pdf
For more information on DHHS income guidelines, contact Ingham County DHS: 517- 887-9400.
 5. Families may apply for a scholarship award for each of their children under age 13.
 6. The parent applicant(s) must be working, attending college, attending a certified training program or attending an academic training program (for example; high school, undergraduate program, vocational education) and have the need for child care.
- Full Time = \$40.00 a week → Must be employed at least 28 hours per week **or** have a combination of school and work that equals 28 hours a week. Full time school is equal to 12 credit hours.
 - Part Time = \$20.00 a week → Must be employed at least 18 hours per week **or** have a combination of school and work that equals 18 hours a week. Part time school is equal to 8 credit hours.