



**2017-2018 ICHD Environmental Health Fee Schedule**  
Effective October 1, 2017 THRU September 30, 2018

FEE TYPE	FEE DESCRIPTION	FEE			
<b>Body Art Program</b>					
<b>License Renewal</b>	Annual renewal fee to operate a body art facility	\$ 335.00			
<b>Initial License (including Plan Review)</b>	Initial license fee to operate a body art facility	\$ 770.00			
<b>Food Program</b>					
<b>Fixed Food Service License</b>  <i>*Fixed facility categories are determined by area inspector based on facility's operations</i>	<b>Category 1</b> Examples: Serving/Take Out Pizza only, Religious Organizations, Concessions, Coffee Shop, Donuts, Ice Cream, School Kitchen (K-12), Fraternal/ Civic Organizations, Bar With Limited or No Potentially Hazardous Foods (PHF)	<b>License/Renewal</b> \$ 470.00	<b>Full Plan Review</b> \$ 975.00	<b>New Owner/Evaluation</b> \$ 520.00	<b>Minimal Plan Review</b> \$625.00
	<b>Category 2</b> Examples: Full Service w/o Alcohol - Fast Food, Pizza with Additional Menu, Catering Operations, etc.	<b>License/Renewal</b> \$ 650.00	<b>Full Plan Review</b> \$ 1355.00	<b>New Owner/Evaluation</b> \$ 730.00	<b>Minimal Plan Review</b> \$ 765.00
<b>Fixed Food Service License</b>  <i>*Fixed facility categories are determined by area inspector based on facility's operations</i>	<b>Category 3</b> Examples: Full Service with Alcohol - Larger More Complicated Menus, Fine Dining, Institutional (Large Campus Cafeterias, Hospitals, Large Hotels	<b>License/Renewal</b> \$ 920.00	<b>Full Plan Review</b> \$ 1950.00	<b>New Owner/Evaluation</b> \$ 1060.00	<b>Minimal Plan Review</b> \$ 1175.00
<b>Special Transitory Food Unit (STFU) License</b>	Transitory Food Unit that is capable of traveling around the State of Michigan	<b>License/Renewal</b> \$ 152.00	<b>Full Plan Review</b> \$ 500.00	<b>New Owner/Evaluation</b> \$ 450.00	<b>Minimal Plan Review</b> N/A
<b>Special Transitory Food Unit (STFU) Inspection</b>	Fee for each individual inspection (Two inspections are required each licensure year)	\$ 90.00			
<b>Mobile License</b>	Transitory Food Unit that must report to a commissary daily	<b>License/Renewal</b> \$ 365.00	<b>Full Plan Review</b> \$ 500.00	<b>New Owner/Evaluation</b> \$ 415.00	<b>Minimal Plan Review</b> N/A
<b>Seasonal License</b>	A fixed facility that is in operation 9 months or less in the calendar year	<b>License/Renewal</b> \$ 275.00	<b>Full Plan Review</b>	<b>New Owner/Evaluation</b>	<b>Minimal Plan Review</b>
<b>Late Fee</b>	Late fee for a Food Service License effective the first business following April 30	<b>CATEGORY BASED</b> \$135.00			
<b>Temporary Food License</b>	License fee for a food operation with preparation for a temporary amount of time. This license is issued for a single location for a maximum of 14 consecutive days	\$ 195.00			

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<b>Temporary Food License (Late)</b>	Any temporary food service license application that is received less than 5 days prior to the event	\$ 390.00	
<b>Construction/ Remodeling Without Approval</b>	When a facility begins construction or remodeling without approval from the Health Department	\$ 795.00	
<b>Plan Review Re-Evaluation/ Re-Submission</b>	Fee to accompany any revised plan review after previously submitting plans	\$ 500.00	
<b>Enforcement Follow-up Inspection Fee</b>	When a follow-up inspection is needed to assess compliance for violations from the previous inspection	\$ 150.00	
<b>Enforcement- Fee For New Owner Operating Without a New License</b>	If a business undergoes a change of ownership, the license is non-transferable; the new owner must obtain a new license, if the owner does not do this they will be operating without a valid license	\$ 655.00	
<b>Enforcement- Hearing</b>	Enforcement conference with office administration (Informal) Enforcement conference with Health Department Administration (Formal)	<b>Informal</b> \$ 1130.00	<b>Formal</b> \$ 1130.00
<i>** Fees include the State of Michigan fee of \$27.00 for Fixed, Seasonal, and Mobile licenses, \$40.00 for Special Transitory Food Unit (STFU) licenses, and \$8.00 for Temporary licenses.</i>			
<b>Pool Program</b>			
<b>Inspection</b>	Annual full inspection of the pool area, equipment, and water quality	\$ 175.00	
<b>Additional Pool-Same Location</b>		\$ 110.00	
<b>Re-Inspection</b>	Re-inspection fee after violation not being corrected at the time of the previous inspection (per pool)	\$ 200.00	
<b>Miscellaneous Fees</b>			
<b>Hourly Rate</b>	Hourly rate for any services not specified in the fee schedule	\$ 100.00	
<b>Late Fee</b>	Late fee for all licenses not specified within their program above, effective 30 days after the due date	\$ 130.00	
<b>Sanitary Code Appeal</b>	A Board of Health meeting to appeal a sanitary code decision that was made	\$ 130.00	
<b>Returned Check</b>	Any checks that are returned with insufficient funds	\$ 30.00	

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