

Ingham County Board of Health (BOH)
Ingham County Health Department (ICHD) – Conference Room C
Tuesday, April 2, 2019

Minutes

ACTION ITEMS FOR APRIL: None

In attendance for meeting: Jan Bidwell, Norma Bower, Nickell Dixon, Joel Murr, Molly Polverento, Dilhara Muthukuda, Jenn Race, Nino Rodriguez, Abby Schwartz, Derrell Slaughter, Lynne Stauff

The meeting was called to order at 12:10pm by Board Chair Lynne Stauff.

March Minutes- approved on condition that Molly Polverento be removed from the attendance list.

Additions to Agenda: None

Limited Public Comment: Norma Bower is a member of the Racial Equity and Reconciliation Workgroup of the Power of We Consortium. Norma stated her appreciation for the Board of Health, the Community Health Centers, Environmental Health Services, and Dental services. Norma further stated that the handicap accessible parking for Forest Health Center was too far away from the main door and that it was difficult for people with mobility issues. Norma explained that her workgroup has been learning about childhood trauma and that entering into a white dominated environment, as a person who uses English as a second language, can be traumatizing. Norma inquired what Ingham County Health Department (ICHD) is doing to obtain providers from diverse backgrounds and emphasized the importance of having members of oppressed populations in stations of power.

Lynne thanked Norma for her comments. Joel explained that ICHD has a Health Equity policy for the whole department. The policy looks at how ICHD handles recruitment and how Ingham County builds diversity into their policies. Joel further explained that Ingham County Human Resources Department determines if ICHD and other Ingham County Departments reflect the communities that they serve. HR produces and distributes a report that reviews the demographics in each department and compares their findings to the demographics of Ingham County. The report is broken up by administrative, managers and entry level staff. Joel noted that he is unsure whether the report reviewed demographics by specific positions. Dilhara inquired if HR looks at the community that the health center is serving to determine staffing or if it only considers Ingham County demographics. Joel indicated that the report is based on the demographics of the county as a whole. Molly added that she works at the Michigan State University Medical School noting that it has been an effort for the last several years to ensure that students are from a wide variety of communities and backgrounds. Joel stated that the Ingham County Health Centers (ICHC) are the only Federally Qualified Health Center (FQHC) in Michigan that has the full certification from the Human Rights Campaign. The Human Rights Campaign looks at several different areas and the providers to determine if the requirements are met to certify the health centers to be a leader in health equity for the LGBTQ community. Norma inquired if tuition reimbursement was

offered to staff who aspire to provide a higher grade of health care. Joel stated that unfortunately, ICHD does not offer tuition reimbursement.

Nino asked if the diversity report is available to look at. Joel indicated that he was unsure if it was available online further noting that HR manages that report.

Announcements: None.

2. Introductions/opening comments -- Lynne Stauff

Lynne welcomed Dr. Nickell Dixon to her first meeting as a new BOH member. Nickell introduced herself, BOH member introductions followed. Lynne explained that she had been working on a method to select the BOH priorities for 2019. Lynne stated that a poll will most likely be developed where members can prioritize which areas they want to focus on.

3. Health Department Plans Update - Joel Murr

Joel provided a presentation to discuss Ingham County's Strategic Plans. He explained that Ingham County has a strategic plan, ICHD has a Strategic Plan, and there is the 2017-2018 Community Health Improvement Plan (CHIP). The Ingham County Strategic Plan will begin its next cycle in 2020 and will remain active through 2024, the new strategic plan for ICHD will be implemented in 2020 and will remain in effect through 2022.

Joel further explained that ICHD has an internal Quality Improvement Committee that monitors the information in regards to both strategic plans based on ICHD's performance management system. In order to develop priorities, Ingham County and ICHD utilizes public input, stakeholders, community partners, and providers.

Joel explained that several parts of Ingham County's Strategic Plan specifically targets ICHD. Goal A (service to residents targets providing quality care). Goal B (Communication focuses on internal and external communications). Joel further explained that Ingham County sets the goals and then provides strategies for those goals. Joel stated that one of the strategies focuses on securing funding for a large media campaign about HIV/STI. Joel further stated that a common theme throughout the plan is to expand access to health care for uninsured and underinsured and that ICHD is able work towards that goal through their Registration and Enrollment Department. The next set of goals focuses on Environmental Health, and ensuring that ICHD provides a collection for Household Hazardous Waste (HHW), ongoing potable water and waste water inspections, and monitoring of environmental hazards.

Joel explained that connecting and collaborating with local government networks and partnering with non-profit organizations to communicate the availability of quality prenatal care to minority populations have also been identified as areas of priority. Dilhara asked Joel to explain who was involved in developing the Ingham County Strategic plan. Joel explained that the Board of Commissioners contracted a consultant who developed the plan and that the BOC received feedback from community members and department heads before finalizing the plan. Joel explained that ICHD's Strategic Plan is very introspective as this was the first round of doing a plan specifically for ICHD. The consultant worked with ICHD to develop a successful plan focusing on accreditation, communication around ICHD's culture and vision, funding, information and technology and workforce development. Joel noted that building these internal structures is necessary for ICHD to provide quality services. Joel stated that the next strategic plan will focus more on how ICHD does work within the community.

Joel explained a few of the goals in ICHD's strategic plan stating that communications both internally and externally need to be improved, ICHD needs to ensure timely transmission and feedback of messages, prioritize recognizing the diverse culture in our community, assess availability of translation services, expanding health equity into our daily routines, and promoting fiscal responsibility. Lynne asked which fiscal year ICHD follows. Joel explained that ICHD's fiscal year is October through September.

Joel explained that the current CHIP identified: access to primary care, access to quality care, chronic disease prevention, financial stability and mobility, and behavioral and mental health access, as priorities. These priorities are developed in partnership with health care providers and hospital partners to help ensure buy-in. For the upcoming CHIP, health care access and quality health care, chronic disease, obesity, financial stability and mobility, and behavioral health have been identified as priority areas. Molly inquired if the goals were only for Ingham County or if they were for the whole Capital region, Joel confirmed that the goals are for the whole Capital region. Nickell asked if the needs assessment identified that mental health no longer a priority among the population, Joel explained that mental health and behavioral health had been combined.

Joel invited the BOH to the CHIP kick-off event May 20, from 9:00am - noon in Conference Room A.

ICHD will be developing their new Strategic Plan in late summer early fall and its goals will align with the CHIP and it will support Ingham County's over-all Strategic Plan. Nickell inquired whether HIV/STI could be more inclusive to include Sexual health as a whole, where it contains pregnancy and HIV/STI awareness. Joel explained that there is potential for this but additional funding sources would need to be found. Molly stated that there is pressure from the State of Michigan Legislature for schools to not use certain organizations within schools for sexual health education. Molly further explained that having a sexual health program that schools could utilize and recommend would be beneficial. Joel explained that we do have a health educator that schools have utilized in the past.

Molly asked where the health department is with accreditation, Joel explained that the documentation for PHAB had been submitted and the sight visit is scheduled for July 23 & 24. Dilara asked when the CHIP for 2019 will be released. Joel explained that it is based on that first meeting but the goal is to have it done by August or September. Nino asked how much alignment there is between the Ingham County Strategic plan and the ICHD strategic plan, Joel explained that ICHD tries to align the plans as much as they can. ICHD mostly does monitoring for the Ingham County Strategic plan, explain that they report on activity indicators that are a part of the budget process that are also a part of Ingham County's strategic plan. Nino stated that there are several goals that BOH can work towards. Lynne stated that she will develop a survey to help BOH determine which priorities the BOH would like to focus on.

4. Public Health Update - Joel Murr

- Ruby Rodgers is retiring and that her replacement will be Sumeer Qurashi.
- Smoke free campus is still in the works.
- There is a public health summit hosted by MPHA in Human Services Building Conference Room A on April 3.
- ICHD has received funding from LARA for education regarding Medical Marijuana. Joel noted that the grant is strictly for medical marijuana and harm reduction and does not cover recreational marijuana usage.
- ICHD has received the completed Health Equity report and Self-assessment and Health Equity Communications Campaign through the Kresge grant.

Dilhara asked if the HESJ assessment and survey could be shared with the BOH. Joel stated that it could and that it was currently being reviewed. Jan shared that there was Teen family and community help card that had been printed in 2018, she asked for consideration for ICHD to fund additional printings of this card.

Meeting adjourned 1:01 pm

Next Board of Health Meeting: 12:00 pm on Tuesday, May 7, 2019 in Conference Room C at the Ingham County Health Department, located at 5303 S. Cedar Street in Lansing.