

INGHAM COUNTY BOARD OF HEALTH BYLAWS

ARTICLE I - NAME, MEMBERS, TERM OF OFFICE, HOW SELECTED

Purpose of the Board

The Board shall identify public health problems and concerns, establish priorities and advise the Commissioners and Health Department regarding community health matters and possible solutions. The Board shall recommend a program of basic health services to the Commissioners. The Board shall assist the Health Department in informing the community, and Commissioners, of Health Department programs. The Board shall review programs and policies.

Section 1: Name

The official name of this entity shall be the Ingham County Board of Health.

Section 2: Definitions

- A. "Board" means the Ingham County Board of Health.
- B. "Commissioners" means the Ingham County Board of Commissioners.
- C. "HSC" means the Human Services Committee of the Commissioners or the designated liaison committee between the Board and the Commissioners.
- D. "Open Meetings Act" means 267 PA 1976, as amended, of the public acts of Michigan.

Section 3: Membership of the Board

The Commissioners shall select 10 residents of Ingham County to sit as members of the Board, less than 50% of whom shall represent health care providers.

The HSC shall name a designee to participate in Board meetings as an Ex Officio member.

Section 4: Term of Office

A term on the Board shall be three calendar years and shall end on December 31 of the third year. A person selected to complete an unexpired term shall serve until December 31 of the third year of that term.

Section 5: Attendance Standards

Resolution 02-012 of the Ingham County Board of Commissioners limits time serving to two consecutive terms or six consecutive years, whichever is greater.

Members who miss three consecutive meetings without reasonable cause shall be considered eligible for resignation.

ARTICLE III - DUTIES & RESPONSIBILITIES OF THE BOARD, ORGANIZATION, PROGRAM, RULE MAKING, PERSONNEL & FINANCIAL FUNCTIONS

Section 1: Duties

- A. The Board shall advise the Commissioners, including the HSC, on issues of public health problems, public health policy and public health planning.
- B. The Board shall provide a broad-based focal point of community member and health professional input to the Commissioners, HSC, and Health Department on the full range of health care programs and issues in Ingham County.
- C. The Board shall report at least annually to the HSC and participate as requested by the HSC on ad hoc subcommittees.
- D. The Board shall review problems and health issues referred by the HSC and make recommendations for action.
- E. The Board shall establish its own bylaws and periodically review and update to guide its business practices.

Section 2: Organizational Duties

- A. The Board shall elect its officers and hold regular meetings as established in Articles II and IV.
- B. The Board may create standing committees, subcommittees, workgroups and special committees as is determined from time to time to be in the best interests of the community and assign or delegate to them such duties and responsibilities as may be deemed appropriate and permissible by law. Nonmembers may serve on committees, subcommittees and special committees but shall not act as chairperson of any of them. The chairperson shall appoint all persons to committees, subcommittees and special committees with approval of the Board.

Section 3: Program Duties

- A. The Board shall participate in state and local organizations, conferences and seminars as deemed necessary for education and information of members.
- B. The Board shall serve as the Ingham County Sanitary Appeals Board pursuant to the Ingham County Sanitary Ordinance.

Section 4: Rulemaking Policies

The Board shall recommend to the Commissioners the adoption of rules, regulations, and resolutions deemed necessary for the protection and promotion of health and safety of the County's inhabitants.

ARTICLE VI - AMENDMENTS TO BYLAWS, EFFECTIVE DATES, SUSPENSION OF RULES

Section 1: Amendments to Bylaws

- A. The Board may alter, amend, change, modify or repeal any or all of these bylaws at a properly called meeting of the Board pursuant to the provisions of this Article.
- B. Any proposed change to these bylaws shall be submitted to the entire Board in writing not more than 30 days and not less than seven days prior to a properly called meeting of the Board at which the proposed change is to be considered and acted upon. The affirmative vote of six or more members of the Board present at the meeting shall be necessary to change, alter, modify, repeal or amend any or all of these bylaws.
- C. After these bylaws have taken effect, changes in these bylaws shall only be in sections submitted to the entire Board pursuant to Article VI, Section 1(B). Amendments to proposed changes shall not result in changes in these bylaws inconsistent with the title of the section to be amended.
- D. An addition to these bylaws that is not consistent with the title of a section already existing shall be submitted, pursuant to Article VI, Section 1(B), as a proposed new section. Amendments to a proposed new section shall not result in language inconsistent with the title of the proposed new section that was submitted to the entire Board under Article VI, Section 1(B).
- E. Any section proposed to be amended may be repealed. Any section proposed to be repealed may be amended, instead, so long as Article VI, Section 1(C) is followed.

Section 2: Suspension of Rules

Article V of these bylaws may be suspended during a meeting of the Board by a vote of six or more members.

Section 3: Adoption of these Bylaws (Effective Date)

These bylaws shall take effect at the next regular meeting of the Board, following the meeting at which they were adopted by the Board, so long as the requirements set out for notification or proposed changes in these bylaws in Article VI, Section 1(B) were met before the Board meeting at which these bylaws were adopted. Adoption of these bylaws shall be by six or more Board members at a properly called meeting.

Section 4: Precedence of State Law

If any of these bylaws, or any program thereof, are found in conflict with state or federal law, the Board, upon deliberation, may modify the aforementioned bylaw.