

**Ingham County Board of Health (BoH)
Ingham County Health Department (ICHHD) – Conference Room C
Tuesday, November 6, 2012**

Minutes

In attendance for meeting: Molly Polverento, Dr. Christina Dokter, Denae Friedheim, Denise Chrysler, Mark Kieselbach, Dr. Maurice Reizen, Dr. Nino Rodriguez, Dr. Nigel Paneth, Dr. Renée Canady, Dr. Sugandha Lowhim, Rich Estill, Debbie Edokpolo and Wendy Duke-Littlejohn

The meeting was called to order by chair Molly Polverento. Molly called for review and motion to accept September and October minutes.

Dr. Nino Rodriguez moved to accept September minutes. Denae Friedheim seconded the motion. Motion passed unanimously. Dr. Rodriguez moved to accept October minutes. Mark Kieselbach seconded motion. Motion passed unanimously.

Additions to agenda: None

Public comment: None

BoH Membership Updates – Molly Polverento

Molly began by welcoming newest appointed board member, Denise Chrysler. Denise gave a brief bio of her background and her current affiliations. Members then introduced themselves and gave their affiliations.

Member Denae Friedheim announced that she will not seek to renew her term, which ends December 2012, as she has other obligations that she will be now pursuing.

The Ingham County Board of Commissioners (BOC) sent a letter to Dr. George Rowan requesting his intent to remain a member of the Board of Health. Dr. Rowan has been absent from the board due to health since March 2012. BoH members offered Dr. Rowan an honorary position on the board, but learned that only the Commissioners are allowed to do so. Dr. Rowan must resign, or the BoH must invoke the attendance clause in its by-laws to remove Dr. Rowan should they want to have his position “actively filled”.

So based on this, currently there are no vacancies on the BoH until Denae’s term ends in December. Should Dr. Rowan choose to not continue then there will be two vacancies to fill beginning January 2013. The board will begin thinking strategically on how to get additional candidates to BOC for review to fill positions that become open.

Lessons Learned from NALBOH – Dr. Christina Dokter

Dr. Dokter gave a brief PowerPoint presentation (which she will share via email) on Evidence-Based Thinking for BoH members based on NALBOH standards. She gave a few examples of what it is and then

the actual definition, “Evidence-based public health is the process of integrating science-based interventions with community preferences to improve the health of populations”. There were also handouts shared for review and she spoke about the online community guide for resources which are used primarily to educate and promote policy.

New Member Orientation – All

The group discussed new member orientations and how they should be an ongoing topic at each meeting but there should still be a full orientation of what the roles and responsibilities of members are. Orientations should include learning the practical day to day activities of the Health Department so as to have a closer feel of what is what.

Previously members toured the different areas at ICHD, and feel it is time to do this rotation once again. Should the site visits happen again, new members should pair with someone who had done one previously. It was also requested that a one on one happen with new members to explain the difference of governing vs. advisory board is. An orientation packet/binder would be very useful.

It would be very beneficial if the full board could/would attend a Human Services Advisory Committee of the BOC, and to also participate/present during one of those meetings to share current priorities/focus. Sharing of the agenda for the Advisory committee might be useful to BoH in attending and making public comment on various issues.

BoH Vice Chairperson Nominations and Elections – All

Dr. Christina Dokter was asked to take on the role as Vice Chairperson. After some discussions with the former chair Nancy Hayward and current chair Molly Polverento, Dr. Dokter accepted the nomination. There was a final call for other interested in the position or nominations, there were none.

Dr. Nino Rodriguez moved to close nominations and to accept Dr. Christina Dokter as the new Vice Chairperson. Dr. Maurice Reizen seconded motion to close nominations and Dr. Nigel Paneth seconded the motion to accept Dr. Dokter as Vice Chairperson. Both motions were passed unanimously.

BoH Webpage Update

Mark Kieselbach was assigned October, and site was determined to be up-to-date. Rich will update the site with membership changes and additions. Minutes and agendas will be updated as well. A new rotation list will be generated for members to sign up for monthly monitoring.

Update on 2012-2014 Priority Focus Areas – All

This item was tabled to allow more planning and to finalize sub-committees due to changes in membership.

Public Health Update – Dr. Renée Canady

RWJ Foundation Grant Application – a short proposal was submitted that was successfully accepted by receiving an invitation to submit a full proposal. There were 200 applicants and 16 invited to apply to receive 5 grants that are to be awarded.

MPHI Innovation Grant – Ingham County was one of the sites chosen to host a site to collaborate care by reducing costs to Medicaid. A HUB will be created that will target adults with two or more chronic health issues. Debbie Edokpolo is one of the leads on this project and she will update as it moves forward. A formal presentation may be forthcoming.

Healthy! Capital Counties – the assessment has been completed. It was done in collaboration with the key hospitals and the area health departments. Cassie Larrieux will be invited to give a formal presentation.

Pertusis Case and Meningitis Death – Ingham County has had its first death as a result of the contaminated vials. Okemos School has had a child with Pertusis. There was a joint letter sent by school and ICHD announcing the case and what precautions to take.

IHP Millage – It is on the ballot in Ingham County. ICHD would be in support of the millage to provide health care coverage for those whose income does not exceed \$28,000 annually. The millage would allow the county to levy funds for three years.

Other Discussions

Dr. Reizen has decided to step down from the three County Summit that is being planned around the topic of Medical Marijuana. He will continue the work through BoH but not with the summit. Nancy Hayward will be sharing an article from Newsweek on the topic, which talks about some business professionals business of selling. Also, there are two states, Colorado and Arizona who have on their ballots to legalize the use of Marijuana.

Dr. Dokter motioned to adjourn the meeting. Dr. Rodriguez seconded the motion. Motion passed unanimously.

Meeting adjourned.

Next Board of Health meeting – 12:00 p.m. Tuesday, December 4, 2012 in Conference Room C at the **Ingham County Health Department** located at 5303 S Cedar Street in Lansing